INSTITUTE FOR CREATIVITY, ARTS, AND TECHNOLOGY

Request for Proposals
Student or Student Teams

Due Date: Monthly (by last day of each month)

From smart phones to automobiles, understanding the human genome to exploring social networks, scientific and technological innovation is the result of the work of not just scientists and engineers, but artists and designers as well. The challenges of the 21st century demand creative processes that stem from the realization that design, aesthetic, and technological development have become symbiotic. In order to foster this kind of transdisciplinary research, the Institute for Creativity, Arts, and Technology (ICAT) invites applications for small projects that are creative, innovative and show a strong potential for contribution toward the goals of ICAT. These funds can be used to pursue a range of transdisciplinary activities including creative projects, pilot studies, feasibility studies, or preliminary research.

Funds Available

Awards will be made up to $500. These funds will be awarded throughout the 2015-2016 academic year. Proposals will be reviewed once a month and outstanding proposals may be funded as early as the month following review. Notification will be made on the ICAT website when all funds for this program have been spent. Lead student member should prepare the proposed project budget in consultation with his/her home department fiscal staff prior to submission to ensure the allowability of specific expenses and compliance with state, university, and departmental procedures. All university policies and procedures must be observed. Funds can be used toward student support, technical support/consultation, supplies, software, and small equipment purchases. We will only fund conference and meetings if external matching funds are obtained and there is potential for long term sustainability.

Eligible Investigators:

All students (undergraduate and graduate) at Virginia Tech are invited to submit an application. Proposals must include exploration into at least two of the following areas represented by the institute:

- arts
- architecture
- behavioral sciences
- education
- engineering
- human sciences
- humanities
- social sciences
- technology

Examples of previously funded projects can be found at http://www.icat.vt.edu/funding.

Application Instructions

The application should include the following:

1. Cover page with all necessary signatures
2. Narrative (no longer than 3 pages, single spaced, 11 pt font)
   a. Title and brief description of the project (significance, specific aims, methods, assessment),
   b. Statement of innovation: Why this proposal should be funded over all others,
   c. Alignment with the goals of ICAT: Why this proposal should be funded over others,
   d. Expertise and experience of the investigator(s) and their specific role in the project,
   e. A detailed project timeline
3. Funding documentation: amount requested with budget breakdown and justification,

Submission

Please submit the attached cover sheet, 3-page proposal, and funding documentation to ICAT (via Lisa Jansen; ljansen@vt.edu) Proposals are accepted on a rolling deadline, due by the last day of each month.

Review

The proposals will be reviewed by the institute director and studio heads and evaluated according to the following criteria: (1) intellectual merit and innovation; (2) interdisciplinary nature of the team or project; (3) correlation to the mission of ICAT and its studios. After proposals are reviewed, the individual or a member of the proposal team may be asked to make a brief presentation to the review committee. Awards will be announced no longer than 30 days from submission.

Project Requirements

1. Ongoing project documentation updated and reported no less than once a month during the project’s time period.
2. A final (2-3 pages) report to be submitted no more than 30 days after project completion that describes project outcomes and how the funds were expended is a condition of funding. It is also expected that the investigators have all resources necessary (space, equipment, etc.) to complete their project with the exception of the items and personnel requested.
INSTITUTE FOR CREATIVITY, ARTS, AND TECHNOLOGY

Science, Engineering, Arts, and Design: Student Proposal

Cover Sheet

Title of Proposal: ________________________________________________________________

Names of Lead Investigator(s) (please type/print):
If awarded, I understand that: (a) the award must be expended according to the University's fiscal policies by the project end date, but no later than April 30, 2015, (b) a final report is to be submitted to the institute by 30 days prior to project completion, but no later than June 15, 2016.

Name (Contact PI) Department Email

________________________________________________________________________________

Name Department Email

________________________________________________________________________________

Name Department Email

________________________________________________________________________________

Name Department Email

________________________________________________________________________________

Name Department Email

________________________________________________________________________________

Name Department Email

________________________________________________________________________________

Name Department Email

________________________________________________________________________________

Faculty Advisor, Department Head/Chair or Center Director Approval:
By signing, I confirm that I support the student's application and understand that the individual or student team is expected to submit a final report to the institute within a year of award.

Name Department Email

________________________________________________________________________________

Name Department Email

________________________________________________________________________________

Name Department Email

________________________________________________________________________________

Name Department Email

________________________________________________________________________________

Name Department Email

________________________________________________________________________________

Name Department Email